



# SRINIVAS UNIVERSITY

MUKKA, MANGALURU

## **Addendum to M. Phil./ Ph. D. Course Regulation :**

(1) Based on availability of seats as decided by URC in consultation with Registrar, the advertisement shall be made in University website annually two times (July & January respectively) indicating the last date for application.

(2) Entrance Exam and Interview is conducted by the Departmental Research Committee (DRC) headed by Dean of the respective College. The DRC is composed of at least three senior faculty members including Dean of the College.

(3) The DRC will scrutinize the applications received, prepare a list of eligible candidates after conducting written test and interview, and issue the scorecard. Only the names of eligible and acceptable candidates with possible guide and research topic will be recommended to URC for approval of admission.

(4) URC shall verify the original marks cards and certificates of qualifying examinations and send the detailed report to Registrar to grant approval for admission.

(5) Upon receiving the approval intimation, the candidate has to complete the procedure of admission by paying the prescribed fee. The date of the registration shall be considered to be the date of payment Registration fee. Commencement of coursework will be intimated by DRC subsequently.

(6) The DRC will develop the syllabus of coursework for 16 Credit/400 Marks with the minimum time frame of 6 months and get the approval of URC. After fulfilling all the requirements of coursework, the candidate is allowed to appear for the coursework examination. Research Methodology topic should be one of the mandatory subjects to all disciplines. DRC should conduct course exams at least twice in a year.

(7) DRC will conduct the coursework examination and send the marks with the signature of Dean to the Director of Research (URC) for approval.

(8) URC approves the coursework marks and sends it to Registrar (Evaluation) for Issuing marks cards to the respective student through Dean of the College.

(9) After completion of the course work exam student shall appear for the first Doctoral Committee (Pre Ph.D., Comprehensive viva) Meeting to initiate the research work

(10) The Doctoral Committee shall consist of at least 5 members with two external members who have produced at least one Ph.D. under their guidance, the guide, one faculty from the DRC, and the Dean of the college.

(11) The First Doctoral Committee give the proper directions to the candidate to continue the research work. It may also suggest changing the topic and title. The proceedings of the doctoral committee shall be sent to the URC for Ratification and a copy of the same shall be made available to the candidate.

(12) Candidates thereafter have to submit Progress reports once in every six months in the prescribed format along with receipt of annual fee paid to the Dean to be forwarded to the director of URC after placing it in the DRC. The DRC will adjudge if the progress is satisfactory. Failure to submit two consecutive progress reports shall lead to cancellation of the registration.

(13) Candidates should publish minimum 3 research papers (referred Journals) and present 2 conference presentations for thesis submission. After satisfying the minimum requirements candidate can appear in front of the second Doctoral Committee (Colloquium). If Doctoral committee approves the work candidate can submit the thesis after completion of three years from the registration.

(14) On completion of the Thesis, the candidate has to request for Pre-Thesis presentation before DRC and other faculty members before thesis submission. This has to be made through the Guide.

(15) Following the Pre-Thesis presentation, the Dean of the college has to send a consolidated report on the acceptability of the Thesis for final evaluation to the Director of URC.

(16) The guide shall instruct the candidate to submit 1 copy of the final synopsis and soft copy of thesis to the Director of URC through the Dean of the College. The Dean also has to collect and submit a panel of Adjudicators who are expert academicians in the field of the research topic under consideration (Six from the State and Six from out of State) in a sealed envelope and submit it to Director of URC.

(17) The Director of URC gets approval to start the evaluation process by submitting the Panel of adjudicators list to the Chancellor/Vice-Chancellor as the case may be to choose the examiners for valuation of the thesis.

(18) The URC shall send the Synopsis to the identified examiners for asking the consent. If the examiner not ready to accept the assignment another examiner will be identified by the Vice chancellor with the request of URC.

(19) URC will send the Final thesis to the examiners after taking the consent

(20) Examiners report received by the URC will be send to the Registrar (Evaluation) for further process. Registrar (Evaluation) will approve/ask another examiner opinion/reject based on the report.

(21) Registrar (Evaluation) is asked to conduct the Final viva exam( if the report is acceptable) to URC

(22)URC shall send the same report to the Guide and Vice chancellor for further process. Vice chancellor shall mark the examiner for conducting the final viva exam.

(23) URC will ask the Guide to conduct Final viva exam by informing the external examiner

(24) Guide should conduct the final viva by consulting the identified examiner and send the report to the URC. URC will send the same to the Registrar (Evaluation)

(25) Registrar (Evaluation) shall issue the final Notification of award.

**Complete Ph.D. regulations is available in the University website**

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